

BAIRNSDALE GOLF CLUB Inc.

BY-LAWS

All By-Laws are to be read and considered in conjunction with the Rules of the Club as contained in the Constitution. In the event of any ambiguity the Rules will take precedence. The authority of the Committee of Management to create and/or amend By-Laws is described in the Club Constitution at Rule 40 in part 5.

BOWLS CLUB - BY-LAW

AS AT – JUNE 2014

- Notes:*
- (i) The abbreviation COM refers to the Committee of Management..*
 - (ii) Notes regarding Officers and Ordinary Members are references to the elected and/or appointed Members of the COM*
 - (iii) Notes regarding Entitled Members include all Club Members covered by that description in the Club's Constitution.*
 - (iv) The Bairnsdale Golf Bowls Club is a Committee of the Bairnsdale Golf Club Inc. and, as such, is bound by the Club's Constitution and By-Laws.*
 - (v) The Annual Bowls Programme Book will contain details of Club Event Guidelines, Dress Requirements, Conditions of Play and the Inclement Weather Policy.*

1. Annual General Meeting

- a) The date and time of the Annual General Meeting of the Bowls Section shall be as decided by the Bowls Committee. Members will be notified in the Bowls Programme and via the Bowls Notice Board at least One month prior to the meeting date.
- b) The business of the Annual General Meeting will be,
 - To confirm the minutes of the previous A.G.M. and of any General Meeting held since that meeting and,
 - To receive from the committee reports on the transactions of the club during the preceding year and,
 - To receive from the returning officer a report on any election required for the appointment of committee members for the next twelve months and,
 - To conduct any special business of which notice has been given previous to the meeting.

2. Information Meetings

- a) Members Information meetings can also be held as advertised in the Bowls Programme and will not require individual notices.
- b) Other Business may be brought to the attention of the Bowls Committee for them to consider at a later date.

3. The Committee

- a) The Committee of the Bowls Section will consist of
 - President
 - Vice-President
 - Secretary
 - Assistant Secretary
 - Treasurer
 - Men's Bowls Coordinator
 - Ladies Bowls Coordinator
 - Greens Director
 - Catering Coordinator
 - Up to six ordinary members

- b) Other sub-committees will be formed at the Annual General Meeting
 - Midweek and Saturday Pennant Selection Panels: a minimum of 3 and maximum of 5 members elected at the A.G.M.

 - Men's Match Committee / Ladies Match Committee: a minimum of 3 and maximum of 5 members elected at the A.G.M.

 - Delegates to E.G.B.D. 2 elected by General Committee

4. Election of Officers and Committee

- a) Nominations will be delivered to the Secretary of the Bairnsdale Golf Bowls Club no later than 5 p.m. 5 days before the nominated date of the Annual General Meeting, which will then be displayed on the Bowls Section Notice Board.

- b) A Ballot, if required, shall be held by the Returning Officer and two scrutineers at the Annual General Meeting of the Bowls Section. (Votes do not need to be sealed in envelopes.)

5. Notice of Committee Meetings

Notice of Committee Meetings will be posted on the notice board and notified in each recording of the Minutes of the previous Meeting.

6. Finances

- a) The Treasurer of the Bowls Section will record all monies taken by the Bowls Section during daily activities.
- b) Membership fees are paid directly to Bairnsdale Golf Club Inc.
- c) The COM will control all monies spent by the Bowls Section.